

LogTag Recalibration

Florida Department of Health
Immunization Section
Field Operations
Lori Wright, Area 8 Field Office Manager
June 22, 2016

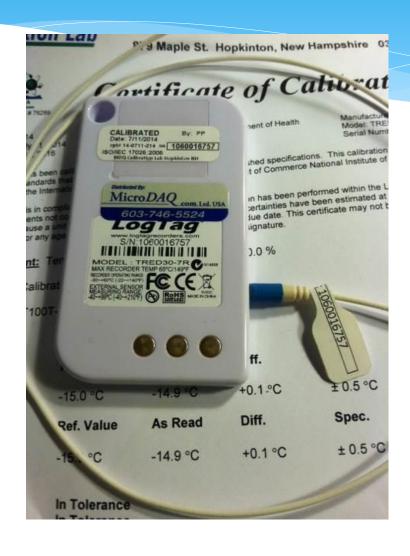




LogTag Recalibration Step 1- Submit









ALIB	RATION	N CERTIFICA	TELOG			Show Help T	řext	
F	Freezer: 29101	91010 Site XYZ PEDIAT 0-REFRIGERATOR	FRICS					
	Selection crite Expiration Date	eria e From: D6/11/2011 ×	Thru: 06/08/2021	Get matching certificates				
	Current For Unit	Expiration Date	Accredited Lab	Uncertainty	Non-acc Pass/Fail	credited Lab Only ISO 17025		
	✓	11/7/2016	PJLA	Yes		n/a	Delete	
				Yes		n/a	Delete	
				Return to Refrigerators	/Freezers List			





Certificate of Calibration

Report Number: 14-1107-01

Calibration Date: Eriday November 7, 2014

Calibration Due Date: November 7, 2016

Customer: Florida Department of Health

Customer PO #. AB3948 Sales Order #: 60802 Manufacturer: LogTag Model: TRED30-7R

Serial Number: 1060019051



Certificate of calibration for the thermometer attached to storage unit PIN:700140-SPIDER2.1-FREEZERA2 will expire on 04/06/2016. You must recalibrate your thermometer BEFORE or BY the calibration expiry date to continue ordering and receiving VFC vaccines. Please contact your Area Immunization Consultant if you need additional details on recalibrating your thermometer.

Please be advised that another Calibration record is linked to this unit which expires on 07/05/2016.

Thanks Florida VFC Program

Ι



Page 1 of 1



879 Maple St. Hopkinton, New Hampshire 03229





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Calibration Due Date: November 7, 2016

Customer: Florida Department of Health Customer PO #: AB3948

Sales Order #: 60802

Manufacturer: LogTag Model: TRED30-7R

Serial Number: 1060019051

Example: Calibration expires 11/7/16. Submit for recalibration no sooner than 9/7/16 (60 days).

How many LogTags Can I Return at Once?



One Thermometer with 2 probes= 2 thermometers. You can return 2 LogTags at once.

Or, two thermometers with a single probe = 2 thermometers. You can return 2 LogTags at once.



How many LogTags Can I Return at Once?

One Thermometer with one probe. If this is the only backup thermometer, return one LogTag at a time.





Send	To Cc Bcc	VFCRecalibration@flhealth.gov	
	Subject:	290010 Recalibration	
			T



= " Send	Cc Bcc Subject:	VFCRecalibration@flhealth.gov 290010 Recalibration	
Refrige need re	erator Log Ta ecalibration.	ag 290010-REFRIGERATOR s/n 1360001212 and Freezer Log Tag s/n 1360002212	
			▼



From: zzzz Feedback, HSD_FloridaVFCRecalibration

To: Osgood, Norma

Cc:

Subject:

RE: PIN 700069 Recalibration

Thank you for contacting the Immunization Section. You are receiving this email in response to your request to recalibrate one or more of your LogTag data loggers.

Sent: Tue 6/7/2016 1:24 PM

To begin this process:

- · Click on the link below to be redirected to the MicroDAQ website.
- Complete the online form. If you have two currently certified backup thermometers, both LogTags for your PIN
 can be included on the same form, just be sure to click Yes on "calibrate additional logger", and type the second
 serial number in the comments section. (If there is only one currently certified backup thermometer, you will
 have to send one now, and one when the first one is returned.)
- Click the "submit" button.
- MicroDAQ will confirm the receipt of your form and email further instructions for mailing.

https://www.microdaq.com/fl-calibration

As a reminder, only LogTags supplied by the VFC Program are eligible for this service. You, as the provider, are responsible only for the initial shipping charges. All other costs will be paid by VFC.

Please do not reply to this email. If you have any further questions, please contact your local Field Staff Representative.

VFC Recalibration Team



From: zzzz Feedback, HSD_FloridaVFCRecalibration

To: Osgood, Norma

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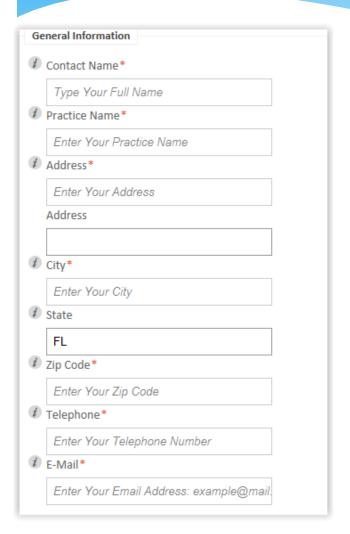
https://www.microdaq.com/fl-calibration

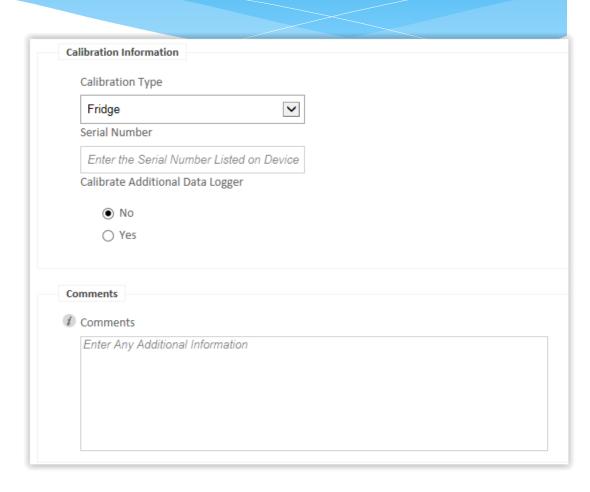
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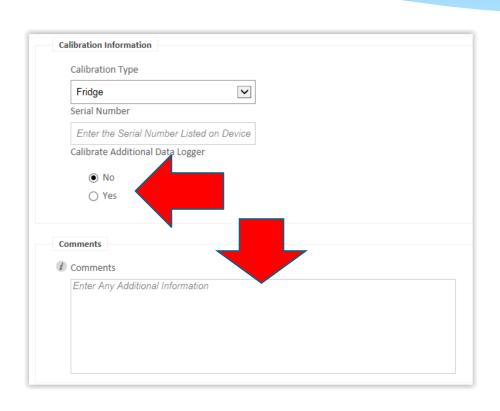
VFC Recalibration Team













Submit



MicroDAQ and MDQ Calibration Lab has received your FL DOH Calibration Order for Your TRED30 Vaccine Data Logger

Print this email and include a copy in the Box with the Data Logger and Probe/Vial.

Typical Lead Time for Recalibration: 7 to 10 Business Days after Receipt of Data Loggers

Instructions:

Ship the Logger Back to Us Using a Trackable Service (UPS, FedEx, etc.)

You Only Need to Send Us the Logger and the Probe/Vial. We do NOT Need the Docking Station or Any Other Accessories

Ship the package, using a trackable service (UPS or FedEx) to:

MDQ Calibration Lab Ref: FL DOH 879 Maple Street Contoocook, NH 03229













Temperature Log for Refrigerator (Fahrenheit) Pay 1 – 15

Month/Year 9/16 VFC PIN # 29/010

Completing this temperature log: Check the temperature in the refrigerator
compartment of your vaccine storage unit at least twice each working day. Place an
"X" in the box that corresponds with the temperature, the time of the temperature
reading, and your initials. Save each month's completed form for 3 years, unless
state or local jurisdictions require a longer time period.

 Temperatures warmer than 46°F or colder than 35°F are outside the acceptable temperature range. You must take action!

Take Action!

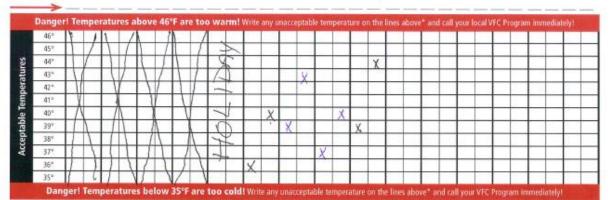
If temperature is too warm (above 46°F) or too cold (below 35°F):

- 1. Store the vaccine under proper conditions as quickly as possible.
- Temporarily mark exposed vaccine "do not use" until you have verified whether or not the vaccine may be used.
- 3. Call the VFC Program for further assistance at 1-800-483-2543.
- 4. Document the action taken on the reverse side of this log.

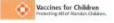
VFC Customer Service Representative Immunization Section Area Field Staff Office

Staff Initials	-	7	7	-	>	-	16	RF	KF	RR	88	RR	RR	RR												
Day of Month	1	9	4	6	40	60		6		7		8		9	1	0	1	1	- 1	2	1	3	- 1	4.	3	15
Room Temp	7	7	X	4	45	45								1									1 5			
Exact Time	19	7	7	1	45	1	800	43	800	445	450	445	100	445												
	:6	pm	am- am	am pm	am pm	am pm	am	pm	am	pm	am	pm	am	pm	am:	pm:	am	pm	am	pm	am.	pm	am	pm	am	per
Min/Max Temp (since previous reading)	4	2	2	7	1	15	Z	1	1	1	7	1	7	1	1	1	Z	1	1	1	1	1	1	1	1	1

^{*}Write any unacceptable temps (above 46°F or below 35°F) on the lines below. Then take action!



See back for "Vaccine Storage Troubleshooting Record"



Florida Voccines for Children Program

4052 Bald Cypress Way, 8in A-11

Tallahassee, FL 32399

www.inrounizefforida.ong/vlc

Florida HEALTH RF1-15



Instructions:

Ship the Logger Back to Us Using a Trackable Service (UPS, FedEx, etc.)

You Only Need to Send Us the Logger and the Probe/Vial. We do NOT Need the Docking Station or Any Other Accessories

Ship the package, using a trackable service (UPS or FedEx) to:

MDQ Calibration Lab Ref: FL DOH 879 Maple Street Contoocook, NH 03229

Shipping Instructions

 Use a Sturdy Box - NO Packing Envelopes 2. Disconnect Probe from Sensor Before Shipping 3. Insert Glycol Bottle and Probe Cable into a Zip-Lock Bag> 4. Use a Rubber Band to Secure the Logger to the Outside of the Sealed Bag 5. Wrap the Logger and Bag with Packing Materials (Newspaper, Packing Peanuts, etc.) to Protect them in the Box



















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MDQ Calibration Lab

Ref: FL DOH

879 Maple Street

Contoocook, NH 03229

Shipping Instructions

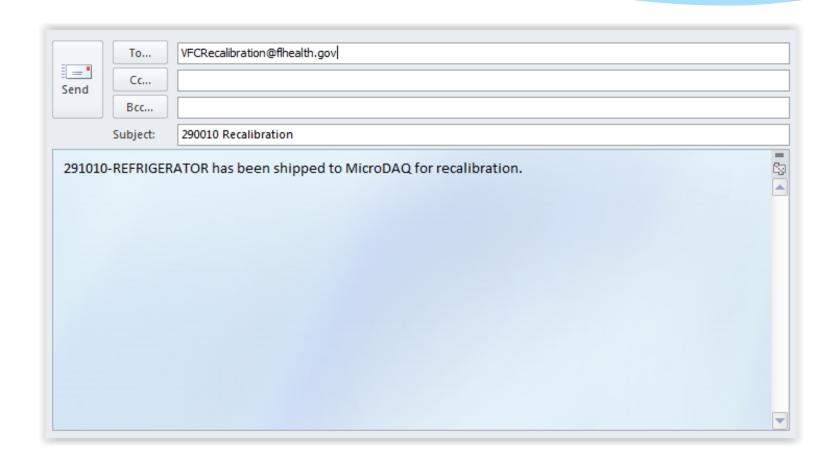
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*Turnaround time for MicroDAQ to recalibrate your LogTag(s) and return them to you is 7-10 business days.

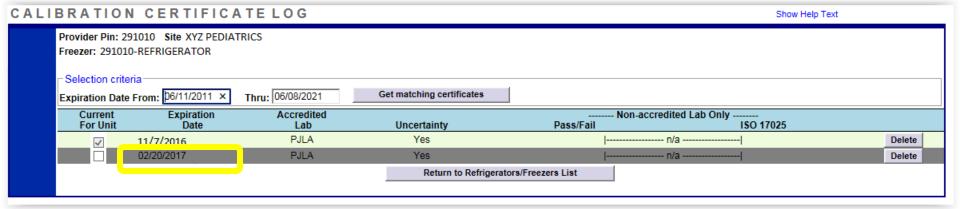
Finishing





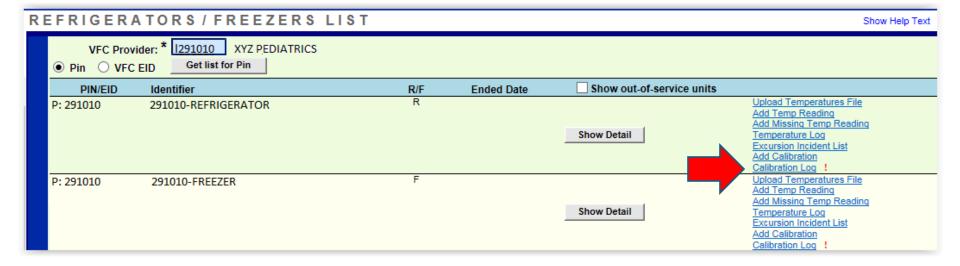


















Finishing



Fix exp date to 7/11/16

UPDA	ATE CALIBRATION RECORD	Show Help Tex
	Provider Pin: 291010 Site XYZ PEDIATRICS Refrigerator: 291010-REFRIGERATOR	
	Help wi	th completing this form: <u>Calibration Report Examples</u>
	Thermometer	_
	Manufacturer/Name: LOGTAG	
	Model Nbr: * TRED30-7R	
	Serial Nbr: * 1360008146	
	Expiration Date: * D1/07/2018 ×	
	Is Current for the unit:	
	Certificate is from an accredited laboratory	
	Laboratory: * PJLA V	
	✓ Documented Uncertainty. Measurement results indicate unit passed 1F (0.5C).	test and the documented uncertainty is within suitable limits (recommended uncertainty = +/-
	Change	Return to Calibration Log



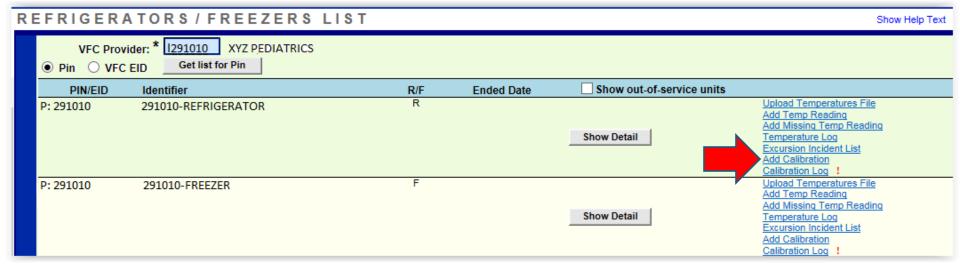


CALIBRATION CERTIFICATE LOG Show Help Text Provider Pin: 291010 Site XYZ PEDIATRICS Freezer: 291010-REFRIGERATOR Selection criteria Get matching certificates Expiration Date From: 06/09/2011 × Thru: 06/06/2021 Expiration Accredited ----- Non-accredited Lab Only ------Current For Unit Date I ab... Uncertainty Pass/Fail ISO 17025 PJLA Yes 11/7/2016 02/20/2017 **PJLA** Yes -- n/a --Return to Refrigerators/Freezers List

What If My Backup Thermometer Isn't Listed?



What If My Backup Thermometer Isn't Listed?





Review

- * For this step in the recalibration process:
 - Within 30-60 days of your LogTag's Calibration Due Date, email vfcrecalibration@flhealth.gov and wait for our reply
 - * The MicroDAQ website will be provided in our return email. Click the link in this email to go to the MicroDAQ website
 - Complete the online form
 - Print the confirmation email from MicroDAQ
 - Download the data from the LogTag and upload to Florida SHOTS
 - * Place the backup thermometer into the storage unit (If you have not added your backup thermometer to this storage unit's calibration log, please do so now. Do not delete your Log Tag)
 - * Ship your LogTags to MicroDAQ, packaged as described



Review

- * For this step in the recalibration process (cont.):
 - * Email <u>vfcrecalibration@flhealth.gov</u> to let us know which LogTag(s) are being recalibrated
 - * Manually document temperatures twice daily
 - Make your backup thermometer "current for unit" in Florida SHOTS
 - Enter temperatures at least weekly until your LogTag(s) are returned

















REFRIGERATORS / FREEZERS LIST					Show Help Text
VFC Provi ● Pin ○ VFC	rider: * 1291010 XYZ PEDIATRICS EID Get list for Pin				
PIN/EID	Identifier	R/F	Ended Date	Show out-of-service units	
P: 291010	291010-REFRIGERATOR	R		Show Detail	Upload Temperatures File Add Temp Reading Add Missing Temp Reading Temperature Log Excursion Incident List Add Calibration Calibration Log
P: 291010	291010-FREEZER	F		Show Detail	Upload Temperatures File Add Temp Reading Add Missing Temp Reading Temperature Log Excursion Incident List Add Calibration Calibration Log



REFRIGER	ATORS / FREEZERS LIS	Т			Show Help Text
VFC Pro Pin VF	vider: * 1291010 XYZ PEDIATRICS C EID Get list for Pin				
PIN/EID	Identifier	R/F	Ended Date	Show out-of-service units	
P: 291010	291010-REFRIGERATOR	R		Show Detail	Upload Temperatures File Add Temp Reading Add Missing Temp Reading Temperature Log Excursion Incident List Add Calibration Calibration Log!
P: 291010	291010-FREEZER	F		Show Detail	Upload Amperatures File Add Temp Reading Add Missing Temp Reading Temperature Log Excursion Incident List Add Calibration Calibration Log







Provider Pin: 291010 S Freezer: 291010-REFRIG		
	Help with completing this form: Calibration Report Examples	
_Thermometer		
Manufacturer/Name:	LOGTAG	
Model Nbr: *	TRED30-7R	
Serial Nbr: *	1360004338	
Expiration Date: *	11/07/2016	
Is Current for the unit:		
	✓ Certificate is from an accredited laboratory	
Laboratory: *	PJLA V	
	Documented Uncertainty. Measurement results indicate unit passed test and the documented uncertainty is within suitable limits (recommended uncertainty = +/-1F (0.5C).	
Change	Return to Calibration Log	Cancel



TIE CALIBRATION RECORD	Snow Help Text
Provider Pin: 291010 Site XYZ PEDIATRICS	
Freezer: 291010-REFRIGERATOR	
Help with completing this form: Calibration	n Report Examples
□ Thermometer ──────	
Manufacturer/Name: LOG TAG	
Model Nbr: * TRED30-7R	
Serial Nbr: * 1060016692	
Expiration Date: * 11/07/2016 X	
Is Current for the unit:	
Certificate is from an accredited laboratory	
Laboratory: * PJLA V	
✓ Documented Uncertainty.	
	uncertainty is within suitable limits (recommended uncertainty = +/-
Change Return to Calibration L	og







879 Maple St. Hopkinton, New Hampshire 03229





Certificate of Calibration

Report Number: 14-1107-01

Calibration Due Date: November 7, 2018

Customer: Florida Department of Health Customer PO #: AB3948

Sales Order #: 60802

Manufacturer: LogTag Model: TRED30-7R Serial Number: 1060019051



Provider Pin: 291010 Site Freezer: 291010-REFRIGE		
	Help with completing this form: Calibration Report Examples	
-Thermometer		
	OGTAG	
Model Nbr: * T		
Serial Nbr: * 1:	360004338	
Expiration Date: * 1 Is Current for the unit:	11/07/2018 ✓ Certificate is from an accredited laboratory	
Laboratory: * F	PJLA Documented Uncertainty. Measurement results indicate unit passed test and the documented uncertainty is within suitable limits (recommended uncertainty = +/- 1F (0.5C).	
Change	Return to Calibration Log	Cancel
71		



Provider Pin: 291010 Site XYZ PEDIATRICS Freezer: 291010-REFRIGERATOR	
Help with completing this form: Calibration Report Examples	
Thermometer	
Manufacturer/Name: LOGTAG	
Model Nbr: * TRED30-7R	
Serial Nbr: * 1360004338	
Expiration Date: * 11/07/2018	
s Current for the unit:	
✓ Certificate is from an accredited laboratory	
Laboratory: * PJLA V	
Documented Uncertainty. Measurement results indicate unit passed test and the documented uncertainty is within suitable limits (recommended uncertainty = +/-1F (0.5C).	
Change Return to Calibration Log Can	cel

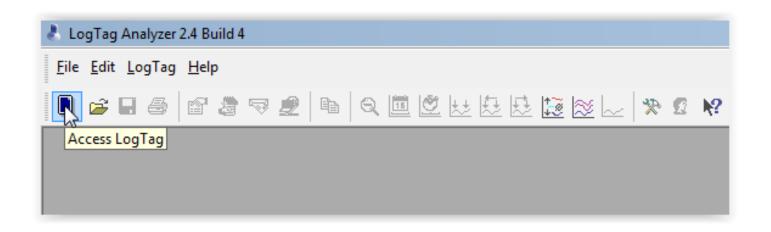


CALIB	ALIBRATION CERTIFICATE LOG					Show Help T	ext
F	Provider Pin: 291010 Site XYZ PEDIATRICS Freezer: 291010-REFRIGERATOR Selection criteria						
		From: D6/12/2011 ×	Thru: 06/09/2021	Get matching certificates			
	Current For Unit	Expiration Date	Accredited Lab	Uncertainty	Non-accre Pass/Fail	dited Lab Only ISO 17025	
	4	11/7/2018	PJLA	Yes		n/a	Delete
	~ 2	2/20/2017	PJLA	Yes		n/a	Delete
				Return to Refrigerator	s/Freezers List		

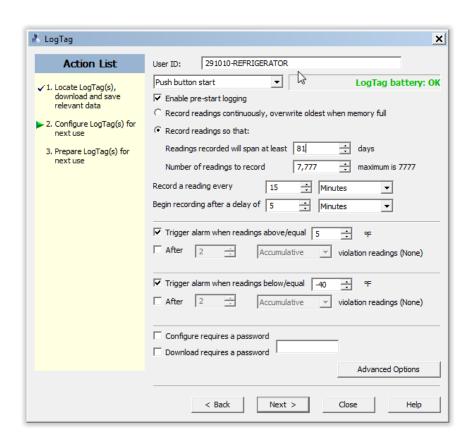


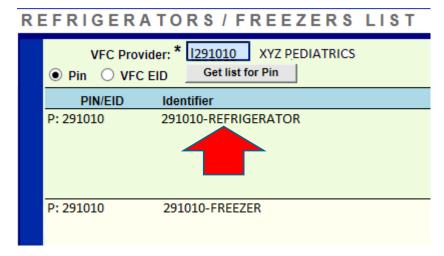
	То	VFCRecalibration@flhealth.gov
Send	Сс	
	Bcc	
	Subject:	PIN 291010 Recalibrated
Refrig	gerator Log	g Tag 291010-REFRIGERATOR, serial number 1360001212 was received from MicroDAQ.



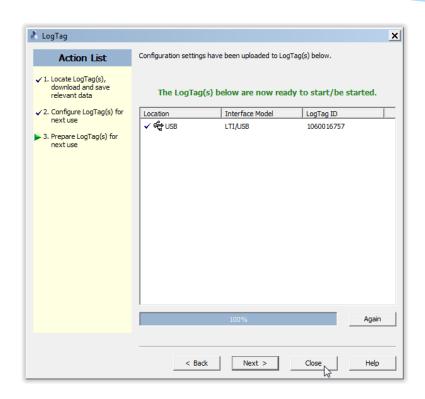




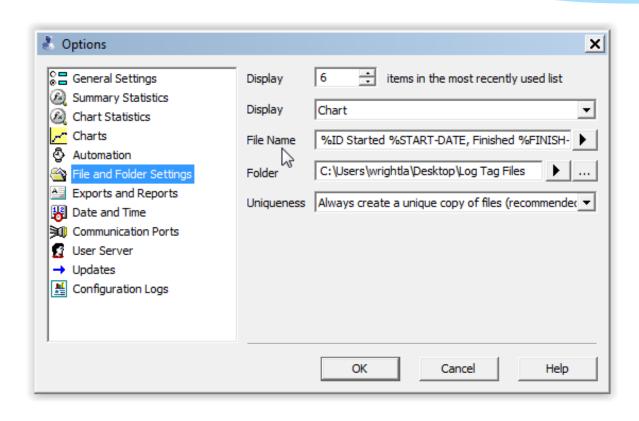




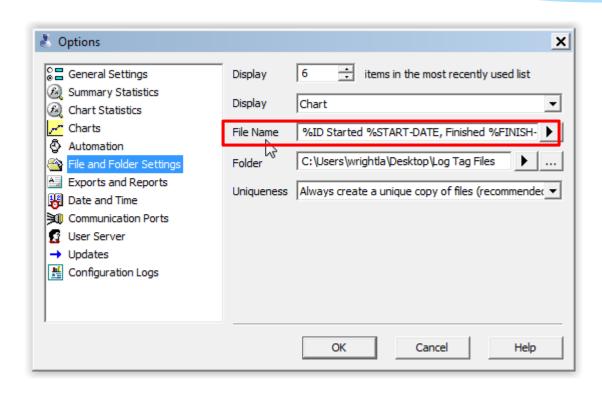




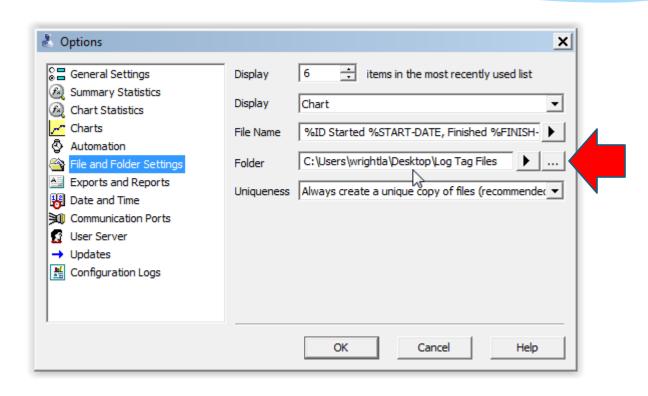




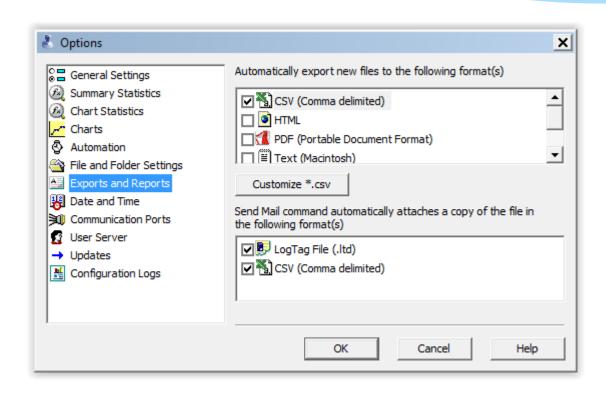




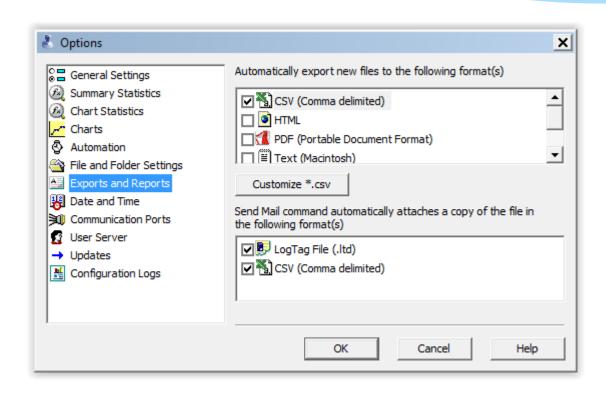




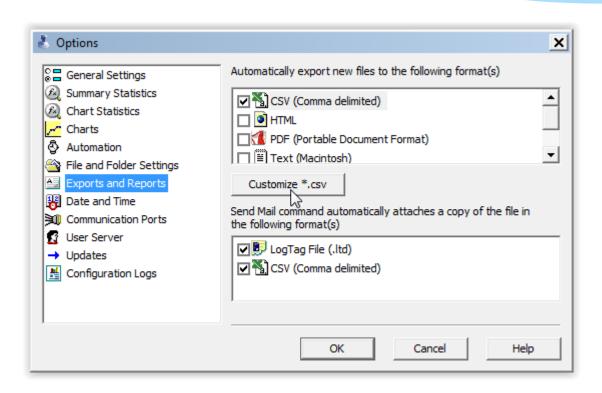




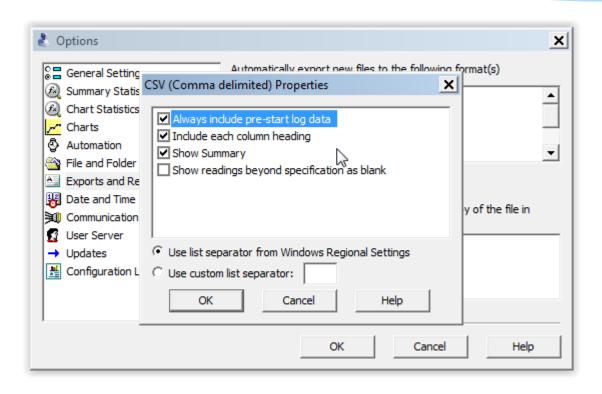




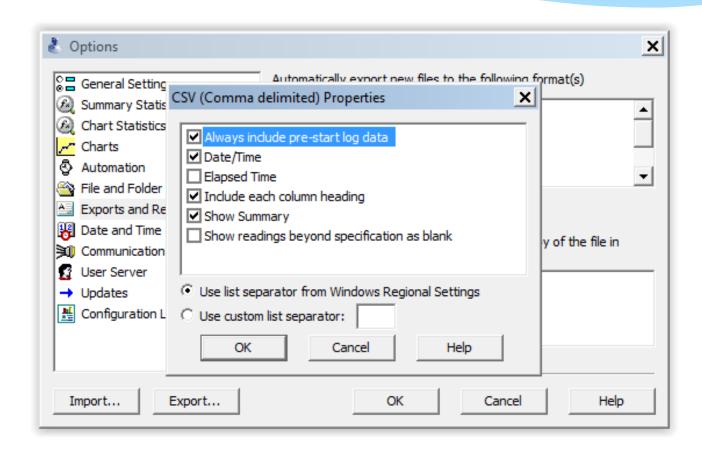




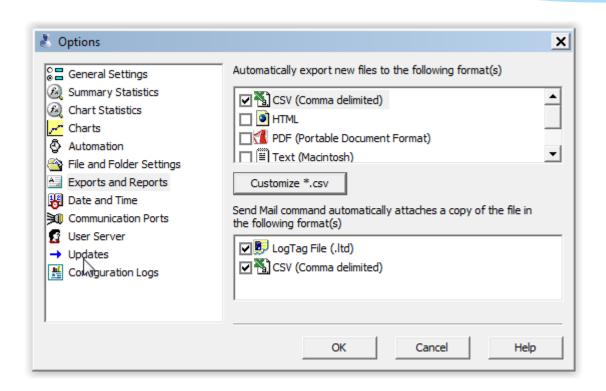




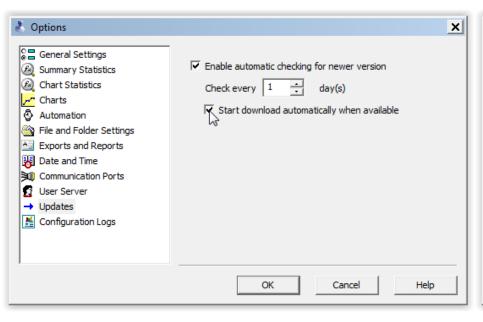






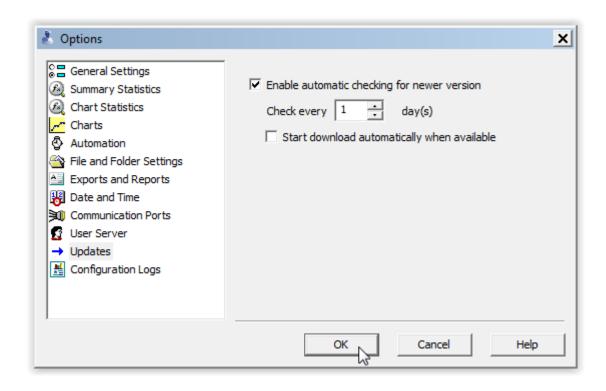






Options	X
General Settings Summary Statistics Chart Statistics Charts Automation File and Folder Settings Exports and Reports Date and Time Communication Ports User Server Updates Configuration Logs	► Enable automatic checking for newer version Check every 1 day(s) Start download automatically when available
	OK Cancel Help











Review For Part 2

- * For this step in the recalibration process:
 - Check the LogTag and its probe for any sign of damage
 - * Place the probe into the appropriate storage unit
 - Update the LogTag's new expiration date
 - * Make the LogTag "current for unit"
 - * Send an email to VFCRecalibration@flhealth.gov to let us know that this LogTag has been received. Please include your PIN and the unit ID.
 - Reconfigure the logger and check the settings
 - * Wait 2-3 hours before starting the LogTag to allow the probe to acclimate to the storage unit



Questions or Assistance

- * If you have any questions about this process, please email vfcrecalibration@flhealth.gov
- * PLEASE INCLUDE YOUR VFC PIN AND THE UNIT ID FOR THE LOGTAG IN QUESTION ON ALL CORRESPONDENCE WITH THE RECALIBRATION TEAM!