

Important: Changes to Immunization DH680 Form in Florida SHOTS

As we near the upcoming 2017–2018 school year, Florida SHOTS will be revising the creation process of the Immunization DH680 Form within the registry, so as to more efficiently comply with Florida’s statutes.

As of **June 2, 2017**, the following changes will take place:

- First, to be clear: Florida SHOTS Users who have permissions set to “Create a DH 680 Form” will still be able to do so.
- **Part A** of the DH680 will only be available to be printed in its entirety (patient information, vaccinations received, location, DH680 creator, and certifying signature) if the patient is up-to-date and complete, or complete, on **all** of the required vaccinations for Kindergarten and/or 7th grade. If the patient has **not** completed the immunizations necessary to receive a “Part A,” the user will be notified onscreen via Florida SHOTS popup message that a DH680 cannot be created. The user will have the option to create a “Part B” or “Part C” if applicable, or instead print a blank DH680 Form, bearing only the patient’s identifying information. The vaccinations received, location, DH680 creator, and certifying signature will all need to be filled in “by hand.”
- In a retroactive measure to keep all current DH680 Forms up to state requirements, those DH680 Forms (labeled as “Historical”) generated prior to June 1, 2017, which have a signed Part A, but do **not** have all of the required vaccinations for the Part A for Kindergarten and/or 7th grade, will be decertified in Florida SHOTS. A new DH Form 680, with all of the necessary immunizations, will need to be created and certified **or** a Part B or Part C will need to be generated, if/when it is necessary to reissue the DH680.
- The **Part A** drop-down menu for authorized signature (those selected in Florida SHOTS Personnel Management to *certify* a DH680) will **only** contain the names of those who hold a current and clear medical license within Florida SHOTS having the prefixes ACN, ARNP, CH, CNA, CNS, LL, ME, OS, PA, PHC, PN, RN or RS. (Please see page 2 for the list of prefix meanings.)
- The **Part B (Temporary Medical Exemption)** drop-down menus for authorized signature (those selected in Florida SHOTS Personnel Management to *certify* a DH680) will only contain the names of those who hold a current and clear medical license within Florida SHOTS having the prefixes ACN, CH, LL, ME, OS, PA, PHC, or RS. (Please see page 2 for the list of prefix meanings.)
- The **Part C (Permanent Medical Exemption)** drop-down menus for authorized signature (those selected in Florida SHOTS Personnel Management to *certify* a DH680) will only contain the names of those who hold a current and clear medical license within Florida SHOTS having the prefixes ACN, LL, ME, OS, PA, PHC, or RS. (Please see page 2 for the list of prefix meanings.)
- Medical license information for individuals who are designated as authorized signatures for any part of the DH680 will need to be kept up-to-date and entered into Florida SHOTS under Personnel Management. If not, their names will no longer be available for selection in the “Certify (e-sign) 680” drop-down menu until such time as their medical license information is updated.

To certify and sign a DH680, a current and clear medical license on the provider's Personnel Maintenance page in Florida SHOTS will be required, with the following prefixes specific to the certification and signature of Parts A, B, and/or C:

Part A authorized signature requires:

ACN (Med. Doctor Area Critical Need)
ARNP (Advanced Registered Nurse Practitioner)
CH (Chiropractic Physician)
CNA (Certified Nursing Assistant)
CNS (Clinical Nurse Specialist)
LL (Limited License Med. Doctor)
ME (Medical Doctor)
OS (Osteopathic Physician)
PA (Physician Assistant)
PHC (Med. Doctor, Public Health Certificate)
PN (Licensed Practical Nurse)
RN (Registered Nurse)
RS (Med. Doctor Restricted)

Part B authorized signature requires:

ACN (Med. Doctor Area Critical Need)
CH (Chiropractic Physician)
LL (Limited License Med. Doctor)
ME (Medical Doctor)
OS (Osteopathic Physician)
PA (Physician Assistant)
PHC (Med. Doctor, Public Health Certificate)
RS (Med. Doctor Restricted)

Part C authorized signature requires:

ACN (Med. Doctor Area Critical Need)
LL (Limited License Med. Doctor)
ME (Medical Doctor)
OS (Osteopathic Physician)
PA (Physician Assistant)
PHC (Med. Doctor, Public Health Certificate)
RS (Med. Doctor Restricted)

We appreciate your cooperation in ensuring that the children of Florida maintain current, complete, and correct immunization records for the upcoming school year. Please let us know if you have any questions.