Moderna Covid-19 Vaccine Adjusting Inventory – Adding Extra Doses



INTRODUCTION

The Moderna COVID-19 vaccine is available in vials containing 10 doses. Because booster doses are administered using half the dose of the primary series, vials may end up with extra doses. **A booster dose is considered** *one dose* in the Florida SHOTS inventory.

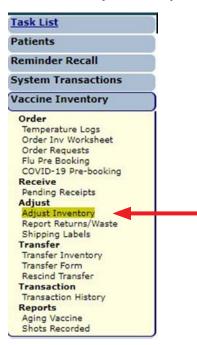
You must complete an inventory adjustment if more doses of the allotted amount in the vial are administered, regardless of whether any were full or half doses OR if not all 10 doses were given from the vial. This short guide provides step-by-step instructions on adjusting Moderna COVID-19 vaccine inventory.

STEP 1

Log into Florida SHOTS.

STEP 2

From the Florida SHOTS menu, choose "Vaccine Inventory" then "Adjust Inventory".



STEP 3

The "VFC Private Provider Inventory Adjustment" page displays. Select the VFC site from the "Lookup VFC PIN:" drop-down box if you work with multiple VFC sites; or if you work with a single VFC site, the site name will automatically appear.

Choose "Search" to bring up that PiN's "VFC Private Provider Inventory Adjustment" page.

VFC Private Provider Inventory	Adjustment		
Lookup VFC PIN: Select	~	Search	

STEP 4

Enter the vaccine information in the "Adjust Inventory Item" section (i.e., "Vaccines Category", "Brand Name", "NDC", "Lot Number", and/or "Effort") then select "Retrieve Matching Inv Records".

.ookup VFC PIN: HEALTH SYSTEM URGENT CARE (VFC PIN: 501044) 🗸	Search	
Org Name: BEACH MED GROUP VFC PIN: 501044 Sile Name: HEALTH SYSTEM URGENT CARE Central Pharmacy: No	VFC Shipping Address Line 1: 5247 LAKE AVE Line 2: City/State/Zip: WFB, FL 33470-4989	VFC Shipping Contact Info Phone: (77)777-7777 Fac: (111)111-1111 Email: NOTVALID@FLSHOTS COM Contact: AVILES FATIMA
Adjust Inventory Item Vaccine Category: <u>-Select-</u> Lot number:	d Name: Select V NDC: Select Effort: Select V	v

STEP 5

All matching VFC inventory for your site will display on the page. Click "**Select**" to adjust the inventory record of that specific lot number.

	Category: COVID-19 .ot number: 012L20A	Brand Name: COVID Effort: Sele	▶ 19 MODERNA 🗸	NDC: 80777-0273	-99: COVID-19 MODERNA ((10 doses pr	er Multi-Dose Vials) x 10) 🗸	R	eset Inv Search Criteria
	Vaccine Category: COVID-19 Brand Name: COVID-19 MODERNA ((10 doses per Multi-Dose Vials) x 10) NDC: 80777-0273-99							19
Lot Number	Expiration Date	Effort	Inv level reported on last order request	Last updated Inv level	Shots recorded since last order request	Calc Current Qty On Hand	Tx History	
012L20A	12/31/2069	COVID-19 (not VFC elig)		0 10/13/2021	0	0	View Txs	Select
012L20A	02/15/2022	COVID-19 (not VFC elig)		197 10/13/2021	11	186	View Txs	Select

STEP 6

For this guide, we are using the example of extracting 13 Moderna doses, to include booster doses, from a 10-dose vial. Complete the required fields as follows:

- Effective Date Enter the date of when the vial was punctured.
- Adjust Direction Select "Increase".
- Adjust Qty Enter the quantity of extra vaccine dose(s) that need to be added to the inventory.
- Adjustment Reason Select "IMPRECISE MEAUSURE OF EXTRACTION".

Click "Submit."

	Vaccine Category:	COVID-19	Brand N	ame: COVID-19 MODERNA	((10 doses per Multi-D	lose Vials) x 10)			NDC: 80777-027
Lot Number	Expiration Date		Effort	Inv level reported on la order reques		Last updated Inv level	Shots recorded since last order request	Calc Current Qty On Hand	Tx History
012L20A	02/15/2022		COVID-19 (not VFC elig)			193 10/20/2021	11	182	View Txs
Effective* Eff. Date Date Qty OnHand 11/03/2021 193			Adjust* Direction Increase (+) V	Adjust* Resi Qty C 3 1			Adjustment Reason*		

The message (below) is displayed, confirming the transaction was saved.

VFC Private Provider Inventory Adjustment		
Lookup VFC PIN: HEALTH SYSTEM URGENT CARE (VFC PIN: 501044) 🗸	Search	THE MATCHES AND POINT AS EXTENDED IN THE STATE
51 C		The adjustment transaction has been successfully saved.

HELP DESK

FREE TECHNICAL SUPPORT:

877-888-7468 (SHOT) MONDAY – FRIDAY, 8 A.M. TO 5 P.M. EASTERN

INCLUDING:

- Merging duplicate patient records
- Adding account administrators
- Unlocking Florida SHOTS accounts
- Questions about any Florida SHOTS features
- Requesting Florida SHOTS materials