

Changing Your VFC Continuous Temperature Monitoring Device

If your primary continuous temperature monitoring device is malfunctioning or is being recalibrated, you will need to use your backup device. It is required to enter calibration certificates for both thermometers, and setting up the import file format for your backup thermometer will enable you to upload temperature files without any disruptions or calls to the VFC program. You will simply switch devices within Florida SHOTS.

- 1.) Login to Florida SHOTS, on your menu, click “**Vaccine Inventory.**”

The screenshot shows the Florida SHOTS user interface. At the top, there's a 'Submit' button and a 'User Task List' tab. Below the 'Submit' button, the user is identified as 'DEASHJA PADIN'. The 'Task List' is expanded, showing a list of tasks including 'Temperature Logs', 'Order Requests', 'Flu Pre Booking', 'Receive', 'Pending Receipts', 'Receive Inventory', 'List Receipts', 'Adjust', 'Adjust Inventory', 'Report Returns/Waste', 'Shipping Labels', 'Transfer', 'Transfer Inventory', 'Transfer Form', 'Rescind Transfer', 'Archive', 'Archive Inventory', 'Unarchive Inventory', 'Transaction', 'Transaction History', 'Reports', and 'Aging Vaccine'. The 'Temperature Logs' task is highlighted. To the right of the task list, there is a table with the following data:

Item #	Group Desc	Item Description
1	Re-enrollment	Re-enroll in VFC
2	Training	Acknowledge Training

- 2.) Click “**Temperature Logs.**” This page will display all available storage units that your organization has reported to the Vaccines for Children program.

NOTE: If the calibration certificate is not already added in the system, please refer to the guide: “Adding Calibration Certificates for VFC Thermometers,” <http://flshotsusers.com/training/training-guides>

The screenshot shows the 'Refrigerators / Freezers List' interface. At the top, there's a 'Training Environment' button. Below it, there's a table with the following data:

PIN/EID	Identifier	R/F	Ended Date	Show out-of-service units
P 299017	299017- REFRIGERATOR	R		

Below the table, there are links: 'Show Detail', 'Go to Order List for Pin 299017', 'Upload Temperatures File', 'Add Missing Temp Reading', 'Temperature Log', 'Excursion Incident List', 'Add Calibration', and 'Calibration Log'. Below the links, there's a form for adding a new refrigerator/freezer. The form has the following fields:

- Pin/VFC EID: *
- Identifier: *
- Type: ☒ Refrigerator ☐ Freezer
- Manufacturer: *
- Model: *
- Import Format: ~ Select ~ (from currently in use Calibration record)
- Temperature Entry Blocked As of: *
- Service Dates From: * Thru: *

At the bottom of the form, there are 'Add' and 'Cancel' buttons.

Training Environment

[Upload Temperatures File](#)
[Add Missing Temp Reading](#)
[Temperature Log](#)
[Excursion Incident List](#)
[Add Calibration](#)
[Calibration Log](#)

3.) To the right of your unit, click “**Calibration Log**” to see the details for your current and backup thermometers.

Training Environment

Calibration Certificate Log

Provider Pin: 299017 Site: MAIN IMMUNIZATIONS in HILLSBOROUGH CHD
Refrigerator: 299017- REFRIGERATOR

Selection criteria
Expiration Date From: 07/21/2013 Thru: 07/19/2023 [Get matching certificates](#)

Current For Unit	Expiration Date	Manufacturer	Model Nbr	Serial Nbr	Import Format	Pass/Fail	Non-accredited Lab Only	
							ISO 17025	
<input type="checkbox"/>	01/01/2021	TEST	PRIMARY	1800564587			n/a	
<input checked="" type="checkbox"/>	01/01/2021	TEST	BACKUP	1800564586			n/a	

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4.) To change the status of your backup to the current thermometer of the unit, check the box “**Current for Unit.**”

Training Environment

Calibration Certificate Log

Provider Pin: 299017 Site: MAIN IMMUNIZATIONS in HILLSBOROUGH CHD
Refrigerator: 299017- REFRIGERATOR

Selection criteria
Expiration Date From: 07/21/2013 Thru: 07/19/2023 [Get matching certificates](#)

Current For Unit	Expiration Date	Manufacturer	Model Nbr	Serial Nbr	Import Format	Pass/Fail	Non-accredited Lab Only	
							ISO 17025	
<input checked="" type="checkbox"/>	01/01/2021	TEST	PRIMARY	1800564587			n/a	
<input type="checkbox"/>	01/01/2021	TEST	BACKUP	1800564586			n/a	

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NOTE: A pop-up will appear to confirm you want to change the current thermometer in the system, click “**OK.**”

5.) The unit will be updated with the new or backup thermometer.

Training Environment

Calibration Certificate Log

Provider Pin: 299017 Site: MAIN IMMUNIZATIONS in HILLSBOROUGH CHD
Refrigerator: 299017- REFRIGERATOR

Selection criteria
Expiration Date From: 07/21/2013 Thru: 07/19/2023 [Get matching certificates](#)

Current For Unit	Expiration Date	Manufacturer	Model Nbr	Serial Nbr	Import Format	Pass/Fail	Non-accredited Lab Only	
							ISO 17025	
<input type="checkbox"/>	01/01/2021	TEST	PRIMARY	1800564587			n/a	
<input checked="" type="checkbox"/>	01/01/2021	TEST	BACKUP	1800564586			n/a	

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