

VFC Enrollment Training Guide

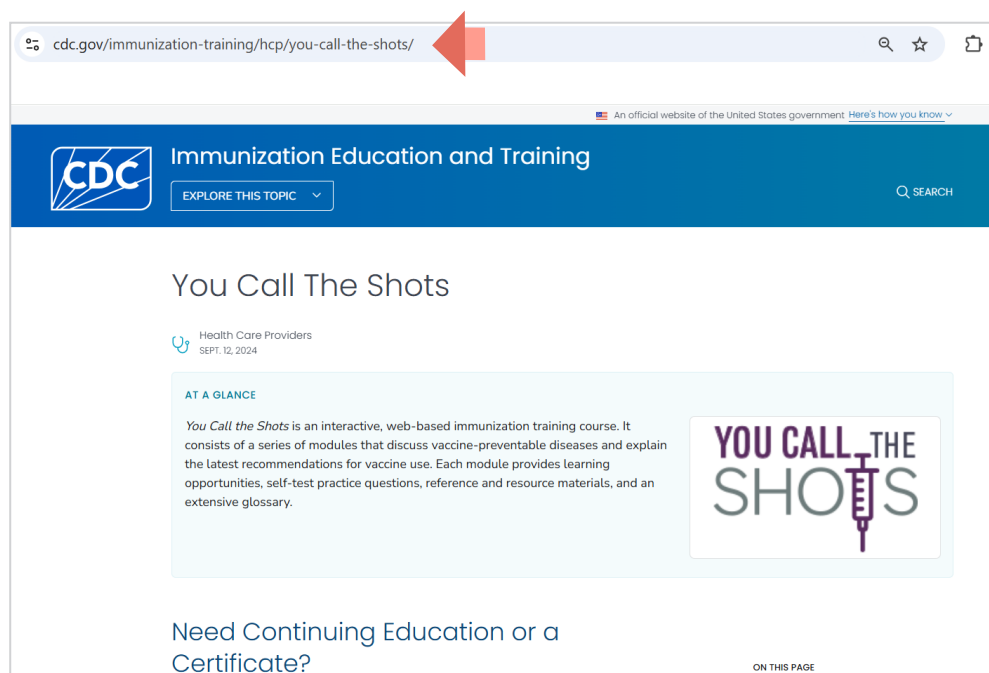
INTRODUCTION

The Immunization Section's VFC Annual Provider Staff Training will consist of two of the Centers for Disease Control and Prevention's (CDC) "You Call the Shots" interactive, Web-based training courses. The VFC enrollee, primary VFC coordinator, and back-up coordinator must each complete both trainings individually. A [CDC TRAIN](#) account must be created to complete the course assessment and evaluation to receive a certificate.

NOTE: Listing additional names or a group on certificates will not be accepted.

Step 1

Go to CDC's "You Call the Shots" Web page by clicking on the link, or typing www.cdc.gov/immunizationtraining/hcp/you-call-the-shots/ in the search engine of your desired Web browser (see image below).



Step 2

Create a **CDC TRAIN** account or login if you already have an account. The **CDC TRAIN Help Desk** is available for support for any login issues.

Step 3

Once logged in to CDC TRAIN, select **COURSE CATALOGUE** to search for the course. Enter the course number in the **Search TRAIN** field and click on course to continue.

NOTE: The following **two** courses are required to complete for the Vaccines for Children (VFC) Annual Provider Staff Training.

- WB5005: Vaccines for Children Program – 2026
- WB5004: Storage and Handling – 2026

Step 4

Once you have been directed to the course, click on **Register**.

CDC TRAIN

HOME COURSE CATALOG YOUR LEARNING CALENDAR RESOURCES DISCUSSIONS HELP

Immunization: You Call the Shots-Module Sixteen-Vaccines for Children Program-2026 (Web Based) - WB5005

Back

YOU CALL THE SHOTS

Web-based Training - Self-study

ID 1133869

Skill level: Introductory

1h

Course Number WB5005

Publish date Jan 7, 2026 12:00 AM EST

Expiration date Dec 31, 2026 11:59 PM EST

★★★★★ (585)

Continuing Education Start Date

Jan 5, 2026 12:00 AM EST

Continuing Education End Date

Dec 31, 2026 11:59 PM EST

This course offers continuing education (CE). When registering for the course, please select each type of CE you would like to apply for. To earn CE, you must pass the post-assessment and complete the evaluation by December 31, 2026.

Microsoft 365 Copilot

Register

Save For Later

NOTE: You may be prompted to select applicable credit type or click on **Select** to continue.

CDC TRAIN

HOME COURSE CATALOG YOUR LEARNING CALENDAR RESOURCES DISCUSSIONS HELP

Immunization: You Call the Shots-Module Sixteen-Vaccines for Children Program-2026 (Web Based) - WB5005

Back

YOU CALL THE SHOTS

Web-based Training - Self-study

ID 1133869

Skill level: Introductory

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Microsoft 365 Copilot

Register

Save For Later

Registration

Select credits

You may be prompted to provide additional information depending on the credit type you select.

☐ 1 AAPA: Continuing Medical Education (CME) for PA

☐ 1 ACCME: Continuing Medical Education (CME)

☐ 0 ACCME: Non-Physician Continuing Medical Education (CME)

☐ 0.1 ACPE: Continuing Pharmacy Education (CPE)

☐ 1 ANCC: Continuing Nursing Education (CNE)

☐ 0.1 IACET: Continuing Education Units (CEU)

☐ 1 NBPHE: Certified Public Health (CPH)

☐ 1 NCHEC: Certified Health Education Specialist (CHES)

☒ 1 NCHEC: Master Certified Health Education Specialist (MCHES)

Back

Next

Step 5

Click on **Launch**.

Immunization: You Call the Shots-Module Sixteen-Vaccines for Children Program-2026 (Web Based) - WB5005

Back

YOU CALL THE SHOTS

In Progress

Web-based Training - Self-study

ID 1133869

Skill level: Introductory

1h

Course Number WB5005

Publish date Jan 7, 2026 12:00 AM EST

Expiration date Dec 31, 2026 11:59 PM EST

★★★★★ (585)

Continuing Education Start Date

Jan 5, 2026 12:00 AM EST

Continuing Education End Date

Dec 31, 2026 11:59 PM EST

This course offers continuing education (CE). When registering for the course, please select each type of CE you would like to apply for. To earn CE, you must pass the post-assessment and complete the evaluation by December 31, 2026.

Course Description:

You Call the Shots is an engaging, web-based immunization training course featuring a series of modules that delve

Show more

Launch

More Actions

About

Contacts

Reviews

Discussion

Certificates

Accreditation statements

Step 6

Scroll to the bottom of the page and click on **Continue** to start the course.

**CE Instructions for
WB5005: Immunization: You Call the Shots-Module Sixteen-Vaccines for Children Program—2026**
(Credit expires 12/31/2026)

Instructions for Obtaining Continuing Education (CE)
To receive continuing education (CE), please visit [CDC TRAIN](#) and search for the course in the Course Catalog using WB5005. Follow the steps below by 12/31/2026.

1. Register for and complete the course.
2. Pass the post-assessment at 80%.
3. Complete the evaluation.
4. Visit "Your Learning" to access your certificates and transcript.

NOTE—You must pass the posttest at 80%. There are only 2 attempts allowed.
For additional assistance, you may also contact CDC TRAIN via email at TRAIN@cdc.gov. You may also contact IZLearn@cdc.gov.

PROGRAM DESCRIPTION: You Call the Shots is an engaging, web-based immunization training course featuring a series of modules that delve into vaccine-preventable diseases and elucidate the most recent recommendations for vaccine utilization. Each module offers interactive learning experiences, self-test practice questions, reference materials, and an extensive glossary. This module is the 16th in the series and focuses on the Vaccines for Children program.

OBJECTIVES: At the conclusion of the session, the participant will be able to:
Describe VFC program requirements.
Describe VFC billing practices.
Describe how providers function as team members of CDC's VFC program.
Describe the purpose of VFC-related site visits performed by state/local immunization programs.

FACULTY/CREDENTIALS: All content experts have advanced degrees in their respective fields and more than 10 years of experience. The team includes board-certified physicians and experienced health educators with demonstrated expertise in public health, preventive medicine, and professional education.

ORIGINATION DATE: 01/05/26
URL: <https://www2a.cdc.gov/nip/isd/ycts/mod1/courses/vfc/ce.asp>
EXPIRATION DATE: 12/31/2026

HARDWARE/SOFTWARE: Computer Hardware; Internet connection; Browser; **MATERIALS:** Internet connection and computer
TARGET AUDIENCE: Administrators, CHES certified health educators, Physicians, Epidemiologists, LPNs, LVNs, Medical assistants, medical students, NPs, nurse technicians, other health educators, Pharmacists, PAs, program managers, RNs

Step 7

After you have completed the course, follow the **CDC TRAIN** link provided at the top of the last slide to return to your CDC TRAIN account and complete the course assessment and evaluation.

Slide 106 of 106

Continuing Education Information

You have completed this course.

If you would like to claim continuing education credits/contact hours or need a certificate of completion, please visit the CDC TRAIN website and follow the steps below.

1. Search and register for the course in CDC TRAIN. This course can be found at the [CDC TRAIN website](#).
2. Pass the posttest at 80%. NOTE—There are only 2 posttest attempts allowed.
3. Complete the evaluation.
4. Visit "Your Learning" to access your certificates and transcript.

For questions related to course content, contact nipinfo@cdc.gov.

For technical assistance with obtaining CE, contact train@cdc.gov.

For additional assistance, you may also contact IZLearn@cdc.gov.

Step 8

Click on **Mark Completed** which will prompt to initiate the post-assessment.

The screenshot shows the CDC TRAIN interface. At the top is a navigation bar with links: HOME, COURSE CATALOG, YOUR LEARNING, CALENDAR, RESOURCES, DISCUSSIONS, and HELP. Below this is the course title: "Immunization: You Call the Shots-Module Sixteen-Vaccines for Children Program-2026 (Web Based) - WB5005". To the left of the title is a logo that says "YOU CALL THE SHOTS" with a syringe icon. To the right of the title are two buttons: "> Launch" and "✓ Mark Completed". A red arrow points to the "Mark Completed" button. Below the buttons are several details: "In Progress" status, "Web-based Training - Self-study" type, "ID 1133869", "Skill level: Introductory", "1h" duration, and "Course Number WB5005". There are also dates for "Publish date" (Jan 7, 2026 12:00 AM EST) and "Expiration date" (Dec 31, 2026 11:59 PM EST). A star rating of 5 stars (778) is shown. At the bottom, there are fields for "Continuing Education Start Date" (Jan 5, 2026 12:00 AM EST) and "Continuing Education End Date" (Dec 31, 2026 11:59 PM EST). A note at the bottom states: "This course offers continuing education (CE). When registering for the course, please select each type of CE you would like to apply for. To earn CE, you must pass the post-assessment and complete the evaluation by December 31, 2026."

Step 9

Click **OK** to start the post-assessment. You will have two attempts to get a passing score of at least 80%.

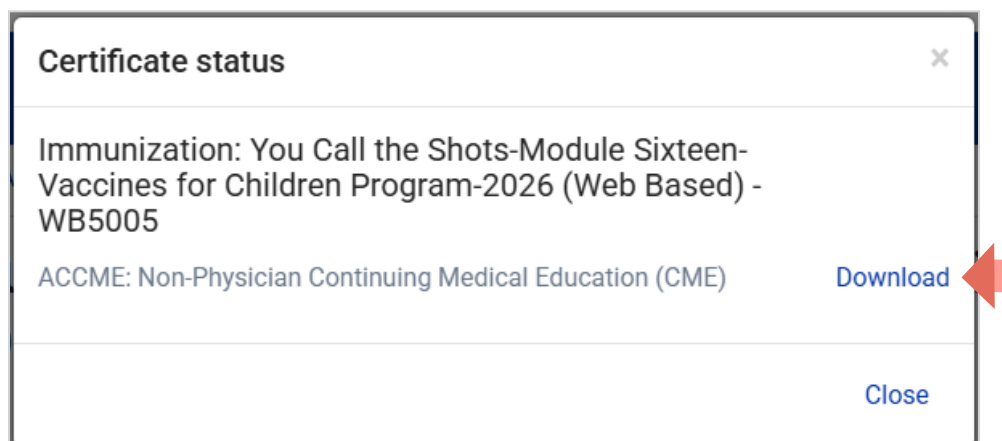
The screenshot shows the same CDC TRAIN course page as before, but with a "Registration" dialog box overlay. The dialog box has a title bar "Registration" and a close button (X). The main text inside the dialog box asks: "Are you ready to proceed to the post-assessment?". At the bottom right of the dialog box are two buttons: "Cancel" and "OK". A red arrow points to the "OK" button.

NOTE: The course evaluation will be available once the assessment is completed.

Step 10

Once the course assessment and evaluation are completed, close the page to return to CDC TRAIN. The **Certificate** button will now be available to download the certificate.

The screenshot shows the CDC TRAIN course page with a message box at the top that says: "You have reached the maximum number of registrations allowed for this course." Below this message box, the course details are visible. At the top right of the course details section, there are two buttons: "History" and "Certificate". A red arrow points to the "Certificate" button. The rest of the page content is the same as in the previous screenshots.



Repeat STEPS 3 to 10 to complete the second course.

COMPLETION

E-mail **both** certificates to FloridaVFC@flhealth.gov. Include your VFC PIN number in the subject line of the e-mail.

For questions related to this training requirement, please call the VFC Help Desk at 1-877-888-7468, Option 3.

Help Desk



FREE TECHNICAL SUPPORT:

877-888-7468 (SHOT)

MONDAY – FRIDAY, 8 A.M. TO 5 P.M. EASTERN

INCLUDING:

- Merging duplicate patient records
- Adding account administrators
- Unlocking Florida SHOTS accounts
- Questions about any Florida SHOTS features