2018 Seasonal Influenza Vaccine Point of Dispensing (POD)
Frequently Asked Questions

1. My county would like to conduct a seasonal influenza vaccine POD. What do we need to do?
   a. Send an email to FloridaVFC@Flhealth.gov and HelpFL@flhealth.gov and provide the following information:
      i. The VFC PIN that is to be used for the effort
      ii. The date and location of the POD(s)
      iii. How many people you intend to vaccinate
      iv. A brief description of the activity

2. What happens next?
   a. Florida SHOTS is setting up a special effort to capture the doses administered during these PODs statewide.
   b. After you provide the VFC program with the information above (see FAQ #1), the effort will be turned on for you.
   c. You will then be able to transfer inventory and document administration under that effort.

3. Are all counties required to participate?
   a. Neither the Immunization Section nor the Bureau of Preparedness and Response requires County Health Departments (CHDs) to conduct seasonal influenza vaccine PODs.
   b. These vaccination clinics are recommended though, and logistical support (vaccines) and technical assistance will be provided to encourage CHD participation.

4. Can I use this seasonal flu POD to meet CHD Preparedness Expectation #24?
   a. Yes, but:
      i. POD must be conducted outside of normal immunization clinic operations, and
      ii. All data requirements must be collected and reported (see FAQs 14 and 15 below)
   b. CHD Expectation #24
      i. “CHD must conduct or participate in a MCM dispensing exercise (within five years). A real-world incident may be used in place of an exercise, to include public vaccination clinics.”

5. Can my county still conduct a seasonal flu vaccine POD if we’ve already fulfilled the requirement for CHD Preparedness Expectation #24?
   a. Yes.
6. Where can I find training concerning inventory transfer and documenting administration in FL SHOTS for this effort?
   a. Training guides can be found at the following location: http://flshotsusers.com/training/training-guides#two
   b. We expect the training guide specific to this effort to be posted by October 1st.

7. What patients are eligible to participate?
   a. All patients are eligible.
   b. When vaccine is administered as part of a public health preparedness exercise the normal eligibility rules do not apply.
   c. All adults and insured/underinsured children should be given Program Component 17 (PC17) vaccine.
   d. Children that have no insurance, have Medicaid, are Alaskan Native or American Indian should be given VFC vaccine.

8. When should we hold these PODs?
   a. Florida SHOTS plans to deploy an update the weekend of September 29th.
   b. The flu preparedness effort in FL SHOTS should be available for use on October 1st.
   c. The earlier in the season patients receive the flu vaccine the better.
   d. Our direction is to complete the PODs by October 31st.

9. If we don't complete the POD by October 31st, will we still be allowed to request vaccine, conduct a POD, and document administration through the special effort that's being created?
   a. The effort will remain open until December 31st, but as stated above, to be of benefit for the prevention of influenza, sooner is better.

10. We do not have enough vaccine on hand to conduct our POD. Who do we contact?
    a. Please email James.Cobb@flhealth.gov and Halsey.Rhodes@flhealth.gov
    b. Provide:
       i. VFC PIN you want the doses shipped to,
       ii. the number of VFC and PC17 doses you need, and
       iii. identify that the request is for a seasonal flu POD.
    c. Jim or Halsey will place a special order in FL SHOTS to get the vaccine to you.

11. How quickly do special orders ship?
    a. Typically, influenza vaccine special orders placed before noon ship the following day and arrive within 48 hours.
    b. There are no guarantees, so it is best to place orders at least 7 days ahead of time.

12. Does this have to be an Open POD?
    a. No, this can be either an Open or a Closed POD.
13. Does this have to be a walk-through POD?
   a. No, this can be a walk-through, drive-through, or combination POD.

14. What data elements must be collected during the POD?
   a. Required data elements include:
      i. POD setup start and end times
      ii. Dispensing start and end times
      iii. Average time spent with each client
   b. For the full list, please see the attached document entitled “Seasonal Influenza Vaccine POD Required Data”

15. How do we submit our POD data?
   a. POD data must be submitted to the Bureau of Preparedness and Response by December 31st
   b. A weblink for data submission will be provided before close of business on Friday, October 5th
   c. A full After-Action Report is not required however if one is completed, please submit it as well

16. Where can I find more information about conducting an off-site vaccination clinic?

17. Who can I contact for technical assistance?

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